

**Langdon City Commission  
Regular Meeting  
February 28, 2022, at 6:00 p.m.**

Members present Jerry Nowatzki, Lawrence Henry, Darin Kaercher, Jim Rademacher and Susan Fay Crockett. Also, present Chelsea Graber, Jason Busse, Jeff Hiller, Quentin Wenzel – City Attorney, and RoxAnne Hoffarth.

J. Nowatzki called the meeting to order and led everyone into the Pledge of Allegiance.

**Approval of Minutes:** L. Henry made the motion to approve the minutes from the regular meeting on February 14th seconded by D. Kaercher. Motion carries.

**Additions to Agenda:** MDU Purchase

**Correspondence:**

**Department Reports:**

**Street:** J. Hiller reported they are still pushing and hauling snow. They have been putting in many hours and a big thank you to Tom Beauchamp for helping out.

**Fire Department:** L. Henry reported there was a house fire over the weekend and the owner is aware of how the structure needs to be taken down.

**Water and Sewer Department:** J. Busse reported there was a water break that took three days to get repaired. They have also been cleaning sewers.

**Sanitation Department:** D. Kaercher reported that the pay loader is in the shop for repairs.

**Activity Center:** C. Graber reported things have been going very well. We have a Gun Show scheduled for October 8 & 9 of 2022.

**Police Department:** No report.

**Auditors Report:** R. Hoffarth gave year end budget report for each department. L. Henry motioned to transfer \$71,497.01 from street maintenance reserve to street fund, seconded by J. Rademacher. Motion carries. L. Henry motioned to transfer \$39414.48 from general fund to Activity Center fund, seconded by J. Rademacher. Motion carries. RoxAnne gave election information for 2022; we have the President position and two commissioner positions open. There are also three park board positions open. We have the North Dakota League of Cities Executive Director, Matt Gardner coming to visit March 8<sup>th</sup>. RoxAnne also asked about Covid pay when employees test positive. It was agreed to leave this pay for employees and to be able to keep track of the hours used for Covid. To use the pay you must provide a positive test result.

**Unfinished Business:**

**Snow removal by property owners –** This year has been a challenge for everyone with all the snow. Everyone needs to be aware where they are piling the snow. Don't block street signs and to not pile it out into the street for street crew to take care of it; and to not pile other residents properties.

**Lot by Chuck Down's shop –** tabled

**Paul Peterson lot –** tabled

**MDU –** Q. Wenzel reported that the purchase agreement has been finalized.

**New Business:**

**Pledge of Securities –** D. Kaercher made the motion to approve the Pledge of Securities seconded by L. Henry. Motion Carries.

**Northeast Regional Water rate increase** – Devils Lake has increased the amount per thousand gallons by 10 cents to Northeast Regional Water and NRW has passed that increase onto the City. It was agreed to increase the \$3.71 per thousand gallons to \$3.81 per thousand gallons. This increase will go into effect after a notice in the paper to residents.

**Contract from County for City assessing for 2022** – City received a contract from the County to help with assessing for 2022 due to Jerry Ratzlaff retiring. RoxAnne talked to Jerry this afternoon and he does feel he will be able to get most everything done on his own but he may need to have some help from the City and County. L. Henry agreed to the County contract seconded by J. Rademacher. Motion Carries. We will then need to come up with an agreement for the future years assessing.

**Living Local App** – RoxAnne explained the app and some of the concerns from the County and other subdivisions of the City. The commission feels that this not something needed at this time and we will keep utilizing the social media that we already use.

**Building Permits: #5247 Cavalier County Senior Meals & Services** J. Rademacher made to motion to approve all building permit, seconded by S. Crockett. Motion carries.

82835-82848/59407-59415 Payroll and Liab.	24692.94
59458 ADVANCED BUSINESS METHODS	233.00
59459 ARAMARK	172.70
59460 CAVALIER COUNTY TREASURER	1364.43
59461 CHAMBER OF COMMERCE	500.00
59462 CHELSEA GRABER	20.80
59463 DOCU SHRED, INC.	39.77
59464 KNDK	407.00
59465 MONTANA DAKOTA UTILITIES	2584.46
59466 NORTHEAST REGIONAL WATER	14372.67
59467 THE CAR CLINIC	140.00
59468 UNITED COMMUNICATIONS	1164.90
59470 VALLI INFORMATION SYSTEMS, INC.	706.29
59471 WIN-911 SOFTWARE	660.00
59472 WORKFORCE SAFETY AND INSURANCE	4287.44

**Review and Approval of Bills:** J. Rademacher made motion to approve all bills seconded by L. Henry. Motion Carries.

**Adjourn:** With no other business L. Henry moved to adjourn the meeting.

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Jerry Nowatzki, President

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RoxAnne M. Hoffarth, Auditor