

Langdon City Commission
Regular Meeting
August 28th, 2023, at 6:00 p.m.

Commission members present Jerry Nowatzki, Jim Rademacher, and Cody Schlittenhard. Department head present Jeff Hiller, Jason Busse, and Gary Bimler. Also, present Andrew Aakre – Moore Engineering, Sarah Hinnenkamp-Borderland Press, Jessica Tull – KNDK, Quentin Wenzel – City Attorney and RoxAnne Hoffarth-City Auditor.

Pledge of Allegiance – J. Nowatzki let everyone in the Pledge of Allegiance.

Approval of Minutes: **J. Rademacher made the motion to approve the minutes of the regular meeting on August 14th, seconded by C. Schlittenhard. Motion carries.**

Additions to Agenda:

Correspondence:

Department Reports:

Street: Hiller reported Tri-State was here last week.

Fire Department: No report.

Water and Sewer: Busse reported he had a fire hydrant hit and since he put cones around it, it has been hit two more times. It is 100 ft away from another hydrant; the discussion was to take it out. Busse will discuss with Fire Commissioner Lawrence to get direction.

Sanitation: No report.

Activity Center: No report.

Police Department: No report.

Auditors Report: Hoffarth reported she met with Civic Plus about the revision of our ordinances. The annual fee for the service is \$3050. **C. Schlittenhard made the motion to accept the contract, seconded by J. Rademacher. Motion Carries.**

Hoffarth also gave a report on the AE2S rate study. Hoffarth also reported on the weekend where North Dakota Rural Leadership was in the area.

Unfinished Business

Citywide Street Project

AET has been onsite completing the GPR (ground penetrating radar) and pavement cores. Field data collection is ongoing. Have continued discussions on particular locations of curb and drainage items. Have prepared the agreement for design services, which include bidding and funding application assistance to the Bank of North Dakota. Agreement is attached.

Studies and Report (completed) \$93,747, Funding Assistance \$10,000, Design Services \$850,000, Bidding Services \$25,000. **C. Schlittenhard made the motion to move forward with funding application, seconded by J. Rademacher. Motion carried.**

Phase 1 - Sewer, Water, Storm Water Improvements – RD Project (Quam Construction)

No action in the last month. Call set up with Surety for Tuesday, August 29 at 2:00 PM. At the end of the meeting, they will advise to pull bond.

Phase 2 – Sewer, Water, Storm Water Improvements – RD Project (Spruce Valley)

Contractor and subcontractor have committed to late September completion. They are proposing the full street edge mill and overlay for 2nd Street.

Underground Project

We are going through the estimates to separate and delineate the costs of the different components of the items for the funding breakdowns so that the funding applications can be prepared accordingly.

Water/Sewer Extension off 4th Avenue

Estimates of the water and sewer improvements for the 4th Avenue area were discussed.

9th Avenue Condemned property – The owner asked Quinten to ask the City if they would be willing to purchase the property for \$5000; **The commission denied the purchase.**

New Business

Chamber of Commerce – Annual request – Jessica Toll present to make request of \$3600 annual contribution and the 1 mill for advertising. **J. Rademacher made the motion to approve the request, seconded by C. Schlittenhard. Motion carried.**

Building Permits - #5402 Margaret Benoit. C. Schlittenhard made the motion to approve the building permit, seconded by J. Rademacher. Motion Carries.

99288	CHOICE FINANCIAL- DEBIT CARD	82.70
99287	CHOICE FINANCIAL- DEBIT CARD	1519.40
82312-82324/60647-60655-60675	Payroll and Liab.	40488.71
60656	ADVANCED BUSINESS METHODS	252.01
60657	C & M MARKETING	125.00
60658	CAVALIER RURAL ELECTRIC COOP.	325.09
60659	D & B MOTORS	125.16
60660	HIWAY LAUNDRY	130.73
60661	JOHN DEERE FINANCIAL	15.88
60662	KEVIN LILL	35.00
60663	LANGDON BEAUTIFICATION COMMITTEE	261.99
60664	LEXISNEXIS MATTHEW BENDER	28.58
60665	MIDCONTINENT COMMUNICATIONS	156.18
60666	MONTANA DAKOTA UTILITIES	286.70
60667	NORM ECONOMY	3800.00
60668	NORTHEAST REGIONAL WATER	20533.48
60669	OTTERTAIL POWER CO.	5319.83
60670	WASTE MANAGEMENT CORPORATE SERVIC	14438.98
60671	WITZEL CONSTRUCTION LLC	1840.00

Review and Approval of Bills: J. Rademacher made the motion to approve all bills as presented, seconded by C. Schlittenhard. Motion Carries.

Adjourn: C. Schlittenhard moved to adjourn the meeting at 6:40 p.m.

Jerry Nowatzki, President

RoxAnne Hoffarth, Auditor