

**Langdon City Commission  
Regular Meeting  
December 11, 2023, at 6:00 p.m.**

Commission members present Lawrence Henry, Darin Kaercher and Cody Schlittenhard. Department head present Jason Busse, Chelsea Graber, and Corey Schneider. Also, present Jessica Tull – KNCK and Sarah Hinnenkamp – Borderland Press, and RoxAnne Hoffarth- City Auditor.

**Pledge of Allegiance** – L. Henry led everyone in the Pledge of Allegiance.

**Approval of Minutes:** Darin Kaercher made the motion to approve the minutes of the regular meeting on November 27<sup>th</sup> seconded by Cody Schlittenhard. Motion carries.

**Additions to Agenda:**

**Correspondence:**

**Department Reports:**

**Street:** L. Henry reported the guys started pushing snow Saturday and Sunday and started hauling it today. Also last week they did some tree trimming.

**Fire Department:** L. Henry has been working on prices for new radios.

**Water and Sewer:** J. Busse reported they have a hydrant by Farmers Union that needs some repairs.

**Sanitation:** C. Schneider requested that it be advertised to not put garbage in cardboard dumpsters. It is dangerous for the employees when they retrieve the cardboard from the dumpster.

**Activity Center:** C. Graber reported that the Activity Center has most days booked for the month of January.

**Police Department:** No Report

**Auditors Report:** R. Hoffarth explained that the NDIRF liability limit has been set at \$2 million so we need to decide what amount of coverage we want to go with. **C. Schlittenhard made the motion to go with \$3 million seconded by D. Kaercher. Motion Carries.** Hoffarth also got a quote to put a layer on the County's Sidwell site of the City's zoning map. This is a site that the city uses very regularly, This would be a great benefit. The quote is \$2640.00 for set up and then \$120 per year. Andrew will take it back to his GIS team to see if it's what the city is looking for and we will proceed if so. **C. Schlittenhard made the motion to accept the quote is Andrew feels it's what the city wants, seconded by D. Kaercher. Motion Carries.** A cash report was given to the Commission for review. And there will be **NO** commission meetings for the rest of December. Merry Christmas!

**Unfinished Business**

**Citywide Street Project** - Schedule update - Late January – plan review with City, February – plan approval and start bid process, March – bid opening, estimate for total project is still at \$20 million.

**Phase 1 - Sewer, Water, Storm Water Improvements** – RD Project (Quam Construction) Reached out to the Surety late last week for an update and have not heard back yet.

**East Water Tower Rehabilitation** - Received the water tower photos and after further evaluation, recommend another, more thorough evaluation prior to bidding on the improvements. We typically work with a third party to do this and have reached out to them for their proposal. They will do the inspection, recommend the improvements, and prepare a report with an estimate of cost of \$7500.00. **D. Kaercher made the motion to accept the estimated cost of \$7500 for the inspection, seconded by C. Schlittenhard. Motion carries.**

**Langdon Diversion** – Kensi Breyer did bring a large stack of papers over to Quentin's office. He hasn't had time to go thru them yet.

**New Business**

**Chamber of Commerce** – Jessica Tull reported on the last few events the chamber did in November/December.

**2024 Liquor Licenses** – **C. Schlittenhard made the motion to approve all the liquor licenses as presented, Seconded by D. Kaercher. Motion Carries.**

**Building Permits - None**

82203-82214/60874-60881 Payroll and Liab.	21458.54
60882 BEK SPORTS NETWORK	450.00
60883 C & M MARKETING	140.00
60884 CARQUEST OF LANGDON	46.38
60885 CAVALIER RURAL ELECTRIC COOP.	217.66
60886 DAHL TRUCKING PLUS	10699.32

60887	DAN'S TRUCK & CAR WASH	217.90
60888	FARMER'S UNION OIL CO.	2944.28
60889	FERGUSON WATERWORKS #2516	1042.01
60890	GREAT PLAINS FIRE	280.00
60891	HIWAY LAUNDRY	128.80
60892	JET-WAY MULTIPLE SERVICES, INC.	2743.75
60893	LANGDON HARDWARE & RENTAL	395.28
60894	LEEVEFS FOODS	6.79
60895	MAR-KIT LANDFILL	2883.50
60896	MOORE ENGINEERING, INC	85732.50
60897	NORTH DAKOTA DEPARTMENT OF HEALTH	75.00
60898	OTTERTAIL POWER CO.	6096.48
60899	PEMBINA COUNTY MEMORIAL HOSPITAL	119.00
60900	SAMSON ELECTRIC	294.27
60901	UNITED COMMUNICATIONS	1248.77
60902	VALLI INFORMATION SYSTEMS, INC.	783.63
60903	VERIZON WIRELESS	257.24
60904	WASTE MANAGEMENT CORPORATE SERVIC	14784.35
60905	CAVALIER COUNTY TREASURER	20960.67
60906	QUENTIN BRUCE WENZEL, PC	1425.00

**Review and Approval of Bills: C. Schlittenhard made the motion to approve all bills as presented, seconded by D. Kaercher. Motion Carries.**

**Adjourn: C. Schlittenhard moved to adjourn the meeting at 6:23 p.m.**

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**Lawrence Henry, Vice President**

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**RoxAnne Hoffarth, Auditor**