

**Langdon City Commission  
Regular Meeting  
September 25, 2023, at 6:00 p.m.**

Commission members present Lawrence Henry, Darin Kaercher and Cody Schlittenhard. Department head present Jeff Hiller and Chelsea Graber. Also, present was Andrew Aakre – Moore Engineering **via Teams** and RoxAnne Hoffarth- City Auditor.

**Pledge of Allegiance** – L Henry let everyone in the Pledge of Allegiance.

**Approval of Minutes:** **D. Kaercher made the motion to approve the minutes of the regular meeting on September 11<sup>th</sup>, seconded by C. Schlittenhart. Motion carries.**

**Additions to Agenda:** Curling Club

**Correspondence:**

**Department Reports:**

**Street:** J. Hiller reported that they have been street sweeping and mowing; also, that Mikkelsen's will be starting work on the street beside KJ's tomorrow.

**Fire Department:** L. Henry stated that the last of the City Hall project is being completed; it is the gutters on the west side of the Fire Hall. Henry also reported that he has talked with Jason Busse about the fire hydrant and agrees that one of them can be taken out.

**Water and Sewer:** No report.

**Sanitation:** D. Kaercher reported they are moving the cardboard containers off Schroeders property and onto Langdon property.

**Activity Center:** C. Graber reported they are updating to a new key fob system.

**Police Department:** No report.

**Auditors Report:** Hoffarth discussed NDLC fall conference. Chamber request for a horse at the fall festival this Thursday. Hoffarth reported that Parcel #60093 (the old Viking house) has been requested to be purchased by two residents. Commission agreed to put out on bids. RoxAnne stated that Parcel #60250 has sent an estimate and date from Mikkelsen's for demo. Mikkelsen's are not sure they can get to it this fall and may not be until 2024. Hoffarth then went over the NRWD true up again with the commissioners and feels the \$78,855.31 should come from fund 5040. **D. Kaercher made the motion to take those funds from fund 5040 seconded by C. Schlittenhard. Motion Carried.** We then will need to raise our water rate per 1,000 gallons from \$3.81 to \$5.00 to meet NRWD increase. **C. Schlittenhard made the motion to increase the water rate per 1,000 gallons to \$5.00 seconded by D. Kaercher. Motion Carried**

**Unfinished Business**

**Citywide Street Project** - Field data collection is ongoing, approximately 75% complete.

**Phase 1 - Sewer, Water, Storm Water Improvements** – RD Project (Quam Construction) Letter declaring contractor default send out, waiting for Surety response.

**Phase 2 – Sewer, Water, Storm Water Improvements – RD Project (Spruce Valley)** The mill and overlay on 2<sup>nd</sup> Street was completed September 18<sup>th</sup>. Final paperwork items: Final Balancing Change Order #10, Amount is a reduction of the contract value by \$46,168.56 to match actual quantities installed in the field. **D. Kaercher made the motion to approve Changer order #10 for a reduction of the contract value of \$46,168.56, seconded by C. Schlittenhard. Motion Carried.** Final Pay Estimate #13, Amount remaining is \$44,130.00. This is retainage that was held until the mill and overlay on 2<sup>nd</sup> Street was completed. **D. Kaercher made the motion to approve the \$44,130.00 final pay estimate, seconded by C. Schlittenhard. Motion carried.** Final Inspection form for RD indicating that the project has been completed. **C. Schlittenhard made the motion to approve the final inspection form, seconded by D. Kaercher. Motion Carried.**

**Underground Project** - Estimate and funding breakdown is ongoing.

**New Business**

**Curling Club** – C. Schlittenhard received a few complaints over the weekend that could possibly be rats around the Curling Club. Tom was contacted and he called the exterminator ASAP. The exterminator was here by 9 am Monday morning and baited with pet safe bait. The owner has been notified and is on the list for cleanup.

**Building Permits** - #5407 Dean Erickson, #5408 Audrey Waslaski, #5409 Elaine Haugen **C. Schlittenhard made the motion to approve all building permits, seconded by D. Kaercher. Motion Carries.**

82286-82299/60710-60714 Payroll and Liab.	38155.38
60715 BUTLER MACHINERY COMPANY	1205.00
60716 HARTMAN INC.	3400.00
60717 JOHN DEERE FINANCIAL	2.70
60718 LANGDON BEAUTIFICATION COMMITTEE	267.88
60719 LANGDON BUILDING CENTER	49.77
60720 LEXISNEXIS MATTHEW BENDER	320.11
60721 MONTANA DAKOTA UTILITIES	264.81
60722 NORTHEAST REGIONAL WATER	97547.62
60723 ONE-CALL CONCEPTS, INC.	79.30
60724 PEST MANAGEMENT SUPPLY	357.94
60734 RoxAnne Hoffarth	467.03

**Review and Approval of Bills: C. Schlittenhard made the motion to approve all bills as presented, seconded by D. Kaercher. Motion Carries.**

**Adjourn: C. Schlittenhard moved to adjourn the meeting at 6:42 p.m.**

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**Lawrence Henry, Vice President**

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**RoxAnne Hoffarth, Auditor**